

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, November 8, 2012 at 2:00 p.m.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of October 10, 2012 Special Meeting Minutes

b. Approval of October Expenditures

General Fund		\$ 72,598.62
October Reimburse Voucher 1366	\$ 24,574.59	
October Reimburse Voucher 1367	\$ 42,797.70	
Accumulative Capital Outlay		\$ 2,097.50
October Reimburse Voucher 1371	\$ 1,316.25	
October Reimburse Prior Voucher	\$ 781.25	

Total October 31, 2012 Expenditures Checks & Visa/Debit Card
18710 -18755 & Direct Deposits (Payroll) \$ 74,696.12

c. Financial Reports as of October 31, 2012 (F-1 thru F-15)

6. ADMINISTRATIVE CALENDAR

- a. Lund & Guttry CPA's – Annual Audit Report
- b. Review of Bids for Discussion and Approval – Selection of General Contractor for New Administration Building and Public Restrooms
- c. Discussion for Possible Approval – Temporary Employee Budget Increase Amount
- d. Discussion for Possible Approval – Sell of Benches Family Benches
- e. Review for Completion and Signature – Trustee I-9 Forms
- f. PSCD New Office Building/Public Restrooms – Update

7. LEGISLATIVE CALENDAR

- a. Resolution 01-2012, Transfer Interment Rights & Costs from PN to ACO & GF

8. BOARD DISCUSSION

9. PUBLIC HEARING CALENDAR – None

10. REPORTS

- a. Trustees
- b. Manager

11. FUTURE AGENDA ITEMS

- a. Discussion in 2013/2014 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Strategic Planning Study Session
- d. Demolition of Old Office and Apartment Buildings

12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None

13. CLOSED SESSION ANNOUNCEMENT – None

14. ADJOURNMENT

THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., Monday, November 5, 2012